



NJVID Advisory Board Meeting Minutes – 2008.04.28

Present: Grace Agnew, Erika Gorder, Catherine Kelly, George Laskaris, Michael Lesk, Donna Liu, Norah McCurry, Sandra Miller, Thomas Nemeth, David Pinto, Sheri Prupis, Judith Thomas, Valerie Tucci, Edward Weil, Melda Yildiz

COMMENCED: 1:40PM

Welcome – Ed Weil, Provost, William Paterson University of New Jersey

Ed Weil gave the opening remarks to the meeting. He thanked the Advisory Board members for attending and spoke about NJVid as a worthwhile project with great ambition and laudable intention to serve institutions throughout the state of New Jersey. He especially thanked Judith Thomas for coming all the way from the University of Virginia and George Laskaris and Grace Agnew for their participation as partners in the IMLS grant.

Introduction – George Laskaris, Executive Director, NJEDge.Net

George Laskaris thanked all the attendees. He said NJVid is a truly groundbreaking project and that institutions from outside of New Jersey have expressed interest in mirroring the NJVid grant in their state. In this light, NJVid has limitless potential to serve not only New Jersey-based institutions but also inspire similar initiatives in other states. George mentioned that the involvement of the Advisory Board will be paramount to the continuing development of NJVid, and that NJEDge is proud to provide the network infrastructure that is making NJVid possible.

George introduced Sandie Miller, the NJVid Principal Investigator and Director of Instruction & Research Technology at William Paterson University, and Sheri Prupis, Assistant Director of Educational Technologies at NJEDge.Net. The group went around the table and each attendee introduced himself/herself.

NJVid Overview – Sandie Miller and Sheri Prupis

Topics included:

- What NJVid is and its purpose
- Delivers both streaming and progressively downloadable content

- How NJVid started
- Who the participating institutions were at startup (WPUNJ and NJEDge)
- Rutgers then joined and added the Fedora Repository architecture and Workflow Management System
- Discussion of VALE, NJEDge.Net and the Fedora repository
- Three types of collections to be served: Locally Owned Videos, Commercial Video, and Lectures on Demand
- Workflow process
- Technical specifications
- Technical infrastructure
- Workflow management system
- Involvement of metadata
- Identity management via authentication and authorization (A&A) using Shibboleth

Norah McCurry of Brookdale Community College mentioned that her institution cannot currently support authentication and authorization initiatives, so NJVid will enable them to provide access to content that requires A&A. They also have streaming video content already available that NJVid should be able to support.

Valerie Tucci of the New Jersey State Library asked what A&A will be based on. For example, can users use a library card or a permitted IP address to authenticate themselves? Grace responded that A&A will be facilitated through the use of a user identification and password system. It is not an IP based system. Users will be able to use their library cards if the relevant institution decides so.

- Alpha Implementer survey results
- NJVid Commons (i.e. locally owned videos) chosen as first collection type to launch (in Summer 2008). These do not require A&A.
- NJVid Workgroups: Commercial Video Collection, Locally Owned Videos Collection, Lectures on Demand Collection, Web Site, Outreach & Marketing, Intellectual Property & Copyright, Digital Video Production & Upload Training, Authentication & Authorization, and Sustainability. The need for another workgroup on Metadata was discussed.
- NJVid website was demonstrated – <http://www.njvid.org> . The documents tab was pointed out as an area where NJVid Advisory Board members can collect information on the progress of NJVid since all meeting minutes are posted there as well as the NJVid Timeline.

Sheri mentioned that a lot of NJVid is built upon the foundation established by the New Jersey Digital Highway.

Locally-Owned Videos – Tom Nemeth, NJVid Project Coordinator and Erika Gorder, RU Collections Librarian and Archivist

Tom and Erika presented collection profiles of three alpha implementer institutions with content targeted to be uploaded to the NJVid Commons:

- Rutgers University Special Collections and University Archives
- University of Medicine and Dentistry of New Jersey
- Passaic Valley Regional High School

The collections were profiled according to content, quantity, permissions status, format(s), cataloging/metadata status, physical access to material and usefulness/value. A suggestion was made that future collection profiles should also place attention on the physical condition of material.

RU SC/UA has many older tapes that will require physical preservation prior to encoding. Led by Grace Agnew, the Board's consensus was that NJVid should not participate in preservation efforts of physical material as a means for enabling content to be encoded and uploaded. This is each institution's own responsibility. The Board also agreed that NJVid should not act as a "dark archive" for institutional holdings, but rather act as a distribution portal for those materials that preserves digital content once it is stored within NJVid.

The Board also agreed that each institution uploading content to NJVid should maintain ownership of their content. David Pinto advised that we expand the pool of alpha implementers, given that there are ten workgroups comprised of representatives from ten alpha implementer institutions. Sandie Miller encouraged the expansion of the workgroups to other institutions.

Authentication & Authorization – Grace Agnew

Grace presented on this subject, and topics included:

- Rights metadata vs. access metadata
- Metadata in the Fedora repository
- A&A's role and how it will be conducted
- License vs. deed of gift
- Users' documentation will be uploaded
- Licensing strategies for the three collection types

- Shibboleth process
- XACML

Donna Liu of Princeton University asked why the decision was made for the NJVid Commons not to entirely adopt the precedents set by Creative Commons (<http://www.creativecommons.org>). Grace responded that NJVid's users are institutions and its content is rights-based. Therefore, unlike Creative Commons, NJVid's target audience is not individual users who have no preference for any particular mode of distribution for their content.

Melda Yildiz, a faculty member at William Paterson University, asked Grace a question regarding use: Even though NJVid is designed to be used by institutional faculty and staff, will students be able to use NJVid? Grace responded that they would have access to material if their teacher/professor decided to give them that permission. Even so, NJVid is not being developed with an eye toward student-initiated uploads.

Advisory Board's Role – Sandie Miller

Sandie encouraged the board to give advice regarding the correct approach to be taken to some questions that have arisen, and she encouraged the Board members to join the NJVid workgroups and/or to reach out their colleagues and encourage them to join the workgroups. The next meeting of the Advisory Board was tentatively scheduled for November 19 in the afternoon, which might be convenient for the group considering that is the week of the NJEDge.Net conference.

ADJOURNED: 4:20PM