



NJVid Project Team Conference Call
12/19/08 – 9:30AM
Minutes

Present:

Sujay Daniels
Chuck Hedrick
Sandie Miller
Jane Hutchison
Tom Nemeth
Ron Jantz
George Laskaris
Linda Langschied
Isaiah Beard
Sherry Prupis
Grace Agnew

-Continuation of Commons Launch:

It was determined that we should aim for at least 200 by project's end. We need to build and sustain momentum, as we move on to the next collection. NJLA is a good place to present a call for submissions, but, in addition, the NJVid Project Coordinator can follow up with individual institutions to get their collections in the Commons. Tom is already doing that and will continue to do so.

It is also important to help people to understand the metadata. We need a training program. Mary Beth wants to work w/Metadata WG to develop a training strategy. We could do a pre-conference on Metadata at the next NJEdge Conference. We need a spreadsheet or database of who our contributors are. Tom can put that together. It would be good to give Tom access to the WMS so he can make sure that people are on track with metadata and ingestion

There is a discrepancy with the first 34 videos – Both Flash and QT links are listed even when the Rights statement indicates that only QT should be used (i.e. streaming only). Grace indicated that this will need to be manually fixed. Isaiah and Grace will meet in the New Year about that.

-What is left to do on the Commercial Video Launch?

A separate technical conference call with a commercial vendor is necessary. Jane and Brian will call the meeting together and Isaiah, Ron, Grace, Jane, Brian, Sujay should attend.

The first purchaser will be the cataloguer, but what exactly is the workflow? It might be that NJEDge puts in the XACML statement or it could be pre-WMS. We have multiple vendors, so there needs to be a strategy for contact.

Jane asked, "What hard drive format do we need from the vendor?" Isaiah shared the NJVid Codec Settings for View with Jane. There are more questions that need to be answered: What is the license exchange format – there isn't one yet for commercial vendors. Commercial Video issues are Cataloguing, license & rights events, how the file is loaded.

Further discussion ensued about the XACML statement. What triggers the XACML statement? The license metadata triggers one type of statement. Grace suggested that we set commercial video up as a VALE collection for storage of license purposes. Should we use an extra form that isn't part of WMS, but interacts with both? This form would be at the collection manager level.

Grace - The role of Collection Manager needs to be added to Shibboleth. NJEDge will be running a centralized LDAP server. Can everyone who participates have a Collection Manager whose role will be noted in that centralized LDAP server? Then, only trusted collections managers would jumpstart XACML scripts. Processes – who's going to catalogue? What should be the process for licenses? What is the format that we need for vendors? Scripting can be done to alert the first purchaser to create the metadata. Jane, Brian & Isaiah will work with vendors on formats, etc. First question to ask is, what formats do the vendors currently have?

Isaiah – Need to look at the upload process. Rutgers has a separate server set up currently with secure FTP account. We could set this up at NJEDge side as well. Isaiah will share this info w/Sujay.

-Update on progress with hiring programmers

Has Ben Oshren started? YES. Ben needs to send monthly updates to NJEDge. Rutgers has an MOU w/a K12 school (Randolph Township School). Chuck will talk to them about their Shibboleth needs. Chuck & team will do something when the organization is ready to implement Shibboleth. NJVid needs a K12, museum, and municipal library to commit. The Montclair Board of Ed filled out the Shibboleth survey. Sheri suggested that we line up the Community Colleges as well. Shawn Edge (Applications Programmer) has started and Adam Adamou (Systems Programmer) has been hired as well. Ben Oshren will do initial design, resolve problems, but then Shawn will take over.

-Hardware update –

The meeting with Sun was held on 12/17. We now have a configuration for storage and there's a \$40-50K discount. We're looking at 4 Terabytes for long-term storage. The storage equipment is a Sun 2540 array (mid-size, high performance). These will attach to the Fedora and Darwin servers and will back each other up in case one goes down. There are 12 High speed disks and 12 not so high speed disks. The Darwin server will go on high speed disks. Storage lists for \$24K and is growable. To grow, we would need to add a second unit, but this could be done. It's capable of participating in a SAN. It can do snapshots, remotely sync to another unit. Sujay, Ron J. Dave Hoobard, Adam, Chuck, and George attended the meeting. Currently, we are just waiting for a quote. We also need to upgrade the current NJEDge servers w/memory, possibly virtualize the machine. As part of the storage configuration, we'll need to worry about back-up. All the archival material is in one place. NJEDge will take one of their machines and put it in a different

location and use that for back up. The storage equipment will be negotiated and ordered asap for Jan/Feb. installation. Should a 10 gig ether be included? It was decided to default with a gig.

-Fedora Update – Ron Jantz’s unit tested with a system test in January. Mods to the WMS will be finished the 3rd week in January. Then, four more weeks are needed for testing. We’re looking at the 3rd week in Feb. for release. Release would be ready to install late Feb and/or early March for NJEDge. Mid-Jan, Ron & Sujay need to meet to talk about the application configuration and configuration for the WMS. Sandie asked about Fedora Release 3.0 on Fedora’s website. Ron explained that their package Release 3.0 with Rutgers applications makes Fedora Release 5.0. All this software will be installed at NJEDge with the related NJVid portal on top of that. He mentioned that there should be a public announcement when it’s moved. In Feb/Mar – we will have significant video content that needs to move.

-Shibboleth Update –

The Identity Management Survey was sent out December 15th. Some responses are in. It was targeted Higher Education institutions. George noted that we need to broaden the reach of the survey to K-12. He will send the survey to the six K-12 institutions in NJEDge. They might need a joint conference call prior to doing the survey.

Although we have come up with contingencies for some of the odder scenarios, we still need to identify obstacles with municipal libraries, museums, etc. Robert Zangaro, Public Libraries., could take the survey. The NJ Distance Learning K-12 consortium is interested in creating DL resources for around the state would also be good to target. Matt Conforth and Tony DePrince are in charge of this. Passaic Valley Vocational Tech is another possibility. George will contact these people. Ben and Chuck will participate in this.

Grace asked will we continue to use WMS Authentication & Authorization or Shibboleth’s? This question arises In creating catalog records. The WMS is not going to be shibbolized. Questions arise during the upload – Viewing only? Download w/attrib, no modification? Download and modifications ok – these are not for commercial purposes. Another question arises asking who a commercial video is limited to. Commercial video may or may not need to shibbolize.

-Outreach & marketing update – We need the tri-fold brochures that Tom Uhlein designed for Jan. 9th if possible, but definitely for Webwise (2/25). Sheri and Sandie will follow up with Tom U.

-Any other presentations to date?

NJLA – Sandie & Grace

Webwise – Feb in Wash. DC – Sandie and Tom

March – ACM - Sheri will speak on NJVid