



**NJVid Project Team
Meeting Minutes
4/22/09**

In attendance:

Sandie Miller
Tom Nemeth
Chad Mills
Sujay Daniel
George Laskaris
Sheri Prupis
Ron Jantz
Jane Hutchison
Isaiah Beard
Grace Agnew

-Commercial Video Launch

FMG Test update and Project Timeline – The Annotation Tool prototype will be available for demo in June. Sandie asked if we could set up an Advisory Board meeting to give feedback to the Annotation Tool prototype. This idea was encouraged by Sheri and it was decided to go ahead and set that Advisory Board meeting up for late June, but Chad will be on vacation until after July 4th. Grace suggested that Shaun could handle the meeting and Chad will discuss it with him. Chad stated that after the tool is completed, they would then wire it into Fedora. They wanted to get an idea of work user experience and how the interface should look once wired in with Fedora. The full Fedora Annotation Tool integration would still be December 09.

Isaiah updated us on the FMG files. They are mostly transcoded. Some turned out to be MPEG2 so we need some further clarification. There was further discussion on whether we were going to continue with both MOV and FLV. Chad stated that the Annotation Tool works with FLV, either streaming or not. Isaiah pointed out that an architectural change would need to be made, a switch from Darwin to FLV at that point. This is a software change and can be done when needed, but since FLV is where we are headed, it doesn't make sense to go back and make sure the old files are updated. We should have them ready to go when the switch is made.

Is Wendy's metadata adequate? (Wendy will deliver thumbnails by end of week). Rutgers will have to massage it and get more information from Wendy. Ron pointed out, however, that there is full text

indexing from the description so this should be enough. RUCore 5.1 will have all aspects for commercial video, but not the ability for separate addition of metadata by institution. It would have XACML creation integrated. However, someone needs to make sure that whoever does the ingest has the library classification. This will be Tom. For the FMG test, Tom ingests 20 videos, gets an email alert for each video which tells him what the Fedora ID is for each video. Then he'll see that video #1 has been licensed by xxx and he can go through all 20. At the end of each video, it creates an XACML policy that identifies the licensing institutions.

Ron indicated that, then, the next step is the creation of Institutional portals to allow access. However, first we need to be able to go to the NJVid site and see them. The utility that pushes XACML into video object needs to be developed (Ron will do this soon). Partner Portals at each institution require set-up in RUCore and working with the webmaster. Chad indicated that there will be a Wizard in RUCore 5.1 that will allow institutions to quickly and easily create their partner portals. This will make things much easier.

Ron stated that after the FMG test, if the first institution does the ingest, then there's a need for a lot of training. It would be much better if there were a centralized resource for Commercial Video. Faculty ingestion for Lectures-on-demand should be so easy it can be done locally.

However, cataloging for Commercial Video should be distributed – the first library to touch it is the first to ingest it. **The metadata workgroup may need to decide if more metadata for Commercial Video is needed.** First cataloguer adds OCLC number.

An Institutional collection manager would prepare metadata and do the ingest and Tom would double check it and do the XACML.

The Commercial Video company would send a list of NJ Institutions and titles to Tom (for the FMG test and for future VALE negotiations). Tom maps the metadata from the vendor and he would tie the XACML statement to the metadata. Tom would use the mapping utility to tie Commercial Video metadata to WMS. An email alert goes to the ingester with a Fedora ID of the video. This is in RUCore 5.0 so whoever gets the email alert needs to send Tom the ID. The Vendor will need to supply a vendor manifest to Tom.

Once the XACML utility is available (needs to be developed by Ron and company), then Tom will be trained. Robert Harris is working on the statewide committee for all identifiers. This information should go to Tom.

We'll need a manual control of rights events since each commercial video title will be different for each institution licensing it. How will this be done in the WMS?

A May 15th (?) meeting of the Commercial Video Workgroup and the VALE Digital Media Committee is scheduled to develop a timeline and procedures for reviewing licensing. This will be for 09-10. Grace will work with Jane or what those timeframes are.

-Continuation of Commons:

Tom discussed the St. Peter's College contribution of 33 titles for the Commons. Unfortunately, they now want to have only their institution access it, in which case, they would need to become members of NJTrust. However, they are not a subscribed member of NJEDge and we should probably charge since they are not Alpha Implementers. How do we want to handle St. Peter's? They'll have to wait for a payment plan or they can work with NJEDge and we can hold off for determining their bandwidth issues, etc. We threw open the Commons, but otherwise since they're not an NJVid partner, they should pay.

-Hardware update:

The hardware is basically in, but NJEDge is missing the Fujitsu storage switch. This should be sorted out by next week. The Sun server installation should be completed by next week. It runs CENT OS. The networking infrastructure needs to be laid out at the same time. This should be done next week. Full hardware installation should happen by late May (in time for RUCore's latest release – 5.0). By June 1st, the Darwin streaming server should be in place. Fedora can be installed as well within the current time frame. Ron sent Sujay a configuration install guide. This can happen while waiting for RUCore 5.0. Grace asked what about the CRNI Handle Server? This should be started quickly as it takes a long time. There's a form available at Handles.Net.

Tom should be part of the applications training. Management of the applications is a critical piece to work out. Who handles what when? Who's the backup for each part? Sujay indicated that NJEDge has back-ups for each of the Systems and Applications programmers. George wants to start training on this asap. There should be a multi-day training in the first week of July. In the beginning, the installation will use a period of mirroring between NJVid and Rutgers.

A question was raised as to the NJVid web interface – NJEDge will be working on this. They are starting to look at hosting the web interface as well. Transfer will be done when the RUCore 5.0 implementation is done. RUCore 5.0 install and training should be done by mid-July, so we're looking at the end of July for the website transfer to NJEDge from WPU.

-Fedora Update –

RUCore 5.0 in September will not have annotation. Most of what we want with Commercial Video will be in 5.0 in early Fall – just not the ability for an institution to add its own metadata to the WMS for a title. Fedora 5.2 (?) will probably be out by December and this will support the Annotation Tool. This will enable institutions to create custom objects, i.e. videos with localized metadata and be able to point to surrogates in the Fedora repository.

-Shibboleth Update:

We need to separate NJTrust from NJVid for more buy-in from NJ institutions. A consistent outreach for NJTrust to enable such things as a centralized ETD repository for NJ institutions is a great example of the other types of things that can be accomplished through NJTrust. Grace has not yet received the "homework" of the 8 FMG test participating institutions. They were supposed to send her their identity

management attributes so the A&A committee could look at it and decide which ones were essential for the centralized LDAP. Tom will follow up with the 8 FMG participants to get their attributes by 4/24/09. Sujay and Grace will then map their attributes. It was noted that Passaic County (Bob Mondelli) had first stated that they would use centralized LDAP, but have since decided to shibbolize their institution.

-Outreach & Marketing update:

We will have the Advisory Board Meeting in late June pending Shaun's availability. Sheri and Sandie will work on organizing that.

-Evaluation Update:

Interim Progress Report is due soon. It would be helpful if NJEDge could get their subaward reports in for payment prior to the report to show that we are spending the money and matching what we said we would. Sheri told Sandie that the forms were on their way. In addition, the bigger amounts for the hardware would follow shortly.

Judy Jeng launched a survey of usage and satisfaction recently to get a baseline. Results have not yet been shared.

-Any other presentations to date?

Jane Hutchison – National Media Market – October 4-8

Internet2 Monday 4/27 – George

MERIT – State Education Network in Michigan – June – Sheri

4/28 – UMDNJ – Isaiah – Digital Assets Storage Group

May 18th – Atlanta – Open Repository conference – Fedora – Ron