



NJVid Project Team Minutes  
January 28<sup>th</sup>, 2011

In attendance:

Judy Jeng  
Tom Nemeth  
Jane Hutchison  
Sujay Daniel  
Sandie Miller  
Chad Mills  
Grace Agnew  
Sheri Prupis

- Commercial Video Update – Intellicom – added 1700 videos (issues due to format, closed captioning). The rest should be available by next week. Ambrose is requesting closed captions as well as to be able to upload their clips – this is a manual process. Middlesex wants to be able to show particular Ambrose clips. Tom is still working on more of the Ambrose videos as well. The Cinéfete agreement is now signed. The 5 titles are catalogued, but need confirmation on technical metadata before ingestion. Rutgers has not received the FMG titles since August. Tom has contacted Doug Humphries who will look into it. 6 months have gone by without any additional titles being sent. Jane stated that our institutions have paid for them, but haven't gotten them. Jane is in negotiation with Alexander Street Press – they just got FilmMakers Collection. Brian is interested in one particular title that Jane is working on. Greg is transcoding current titles to send directly to Sujay. Tom will send the list of Rutgers titles that they'll finish working on.
- Commons Update – Sujay stated that breaking out the Commons titles is difficult. It requires a lot of work to be able to do. Grace asked what was difficult about it. Sujay indicated that it's hard to say what's totally publicly available. Sandie asked, "What about temporarily doing a list of the Commons' Titles with their persistent URL? However, this would be a hard solution to maintain. Chad then explained that a Portal is a set of collection, this could be a flat list. This could be done with cataloguing, thus creating a Portal ID for Commons' titles. Sujay would need to create a page that enables searching the videos. Each title would say which collection it comes from. Sujay agreed to do this and will start working on doing it this way. Currently, there are 131 Commons videos. Grace plans to add some more. The NJEdge conference videos were added in December.

- Learning-on-Demand Update – Sandie asked if we’re ready to take on more LoD. NJEdge is currently supporting Montclair, WPUNJ, Middlesex, and possibly NJIT with LoD. NJEdge needs to make sure the process goes slowly. They cannot take on a lot at once. However, they do want to be able to take all by June 30<sup>th</sup>. Sandie asked if there are more institutions who have joined NJTrust as NJTrust is a pre-requisite for LoD. Sujay responded that there had been two new requests, but nothing has been done yet on the part of the requesting institutions. Sujay also mentioned that, if the institution can’t support it, NJEdge could host IDPs for a charge - the charge would start July 1<sup>st</sup> as NJVid charges start then, also. A lot of institutions are waiting for a price before getting committed to this.
- New Website Update – Montclair and WPUNJ have been giving NJEdge a lot of feedback on this. Support is an issue. Sujay wants to put the burden on the Institutional Content Managers to work with students and faculty on the verbiage of whom to contact at the local institution. It could be the HELP desk. The local institution would get back to students and faculty – not NJEdge.
- Annotation Tool Update – Chad – has worked on the background foundational work – e.g. APIs. Currently, you can add to the playlist. He is now working on controls to play the playlist. You can use the next and previous buttons. After that, he’ll concentrate on saving of the playlist. He is on schedule for end of March. NJEdge’s Annotation Tool can be used with any video – has minimal metadata. Hopefully, this could later convert to storage in the repository. None of these are stored in the repository unless designated. Chad says that a majority of annotations won’t go into repository. It’s the difference between a work in progress versus published – publish gets stored in the repository and is publicly accessible. NJEdge’s Annotation Tool is public but not stored in repository.
- Sustainability Update – timeline- George wants to present a model to the NJCIO Forum and then present to the CIO Board Of Trustees, and then VALE, all prior to the NJEdge Board Of Trustees. Doing it in this order will take into account the feedback from VALE. An institution can choose from the model. There is outside interest in NJVid (e.g. LVAIC) which should help to bring down the pricing for us. The VALE meeting would happen after 2/4 but before 2/23.
- Documentation Deliverables – We still have the following: Business Plan deliverable. Evaluation Survey – limited to NJTrust members. Mid-March for this last survey. Sandie and Judy will work on the questions and get them ready.
- Advisory Board – Sheri would like to see one last meeting in March, possibly as a thank you for participation. We could ask the Advisory Board if they have any suggestions for marketing NJVid. Basically, this meeting would bring this Board to a closure. Sheri, Grace and Sandie will work offline on a date. (Sujay, George). We can use the Doodle Calendar to get a date.
- Any presentations to date?  
  - Chad and Sandie presented at VALE
  - Internet2 – 1<sup>st</sup> week in November – Sujay